

**Senate Standing Committee on Environment and Communications**

**Answers to Senate Estimates Questions on Notice**

**Additional Estimates Hearings February 2016**

**Communications Portfolio**

**Australian Film Television and Radio School**

**Question No: 194(h)**

**Australian Film Television and Radio School**

**Hansard Ref: Written, 19/02/16**

**Topic: Travel costs - department**

**Senator Ludwig, Joe asked:**

Since the change of Prime Minister on 14 September, 2015:

1. Is the minister or their office or their delegate required to approve all departmental and agency international travel?
2. If so, under what policy?
3. Provide a copy of that policy.
4. When was this policy implemented?
5. When is the minister notified, when is approved provided?
6. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
7. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.
8. What date was the minister or their office notified of the travel?
9. What date did the minister or their office approve the travel?
10. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.

**Answer:**

1. No
2. Not applicable
3. Not applicable
4. Not applicable
5. Not applicable
6. Not applicable

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7.

Accommodation - Domestic	17,170.38
Accommodation - Overseas	4,395.21
Airfares - Domestic	19,815.01
Airfares - Overseas	13,044.85
Allowances/Per Diems - Domestic	12,223.35
Allowances/Per Diems - Overseas	2,145.30
Other Travel - International	67.34
	<u>68,861.44</u>

All travel is to enable employees to deliver courses nationally, attend work-related meetings, conferences and events off-site.

8. Not applicable

9. Not applicable

10. It is expected that travel will be undertaken as necessary in response to standard operational requirements for the remainder of the calendar year. To attempt to provide this level of detail would involve an unreasonable diversion of agency resources.